How to Self-Archive Your Research

Start

Do you still hold copyright?

yes

If it hasn’t been published, you still hold copyright so you don’t need permission to archive it.

no

Does the publisher permit self-archiving?

yes


no

The publisher now holds copyright but may permit self-archiving under certain conditions. You can find these by searching for your publisher on SHERPA/RoMEO (http://Sherpa.ac.uk/romeo/search) and on the journal’s website.

Do you have the correct self-archiving version (e.g., preprint, post-print)?

yes

Archive it in cIRcle or another open repository

no

End

Negotiate with publisher

Some publishers don’t give blanket permission but will grant permission if you ask.

Do you still hold copyright?

End

You’re all done!

Consider publishing Open Access next time. We can advise you on your OA publishing options.

Visit us at scholarly.communications.ubc.ca

Visit us at www.library.ubc.ca

End

UBC Library

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